



**AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 4/27/2023

COMMISSIONERS COURT

Meeting Date: 5/08/2023

MAY 08 2023

Submitted By: Ralph McBroom

**Approved**

Department/Office: Purchasing

Signature of Director/Official: Ralph McBroom

**Agenda Title:**

Emergency Purchase  
\_\_\_\_\_  
\_\_\_\_\_

**Public Description** (Description should be 2-4 sentences explaining to the Court and the public what action is recommended and why it is necessary):

Consideration and approval to purchase a 2023 2500HD 4x4 Double Cab from  
Caldwell Country Chevrolet as an emergency purchase under LGC 262.024 (a)  
(1) in the amount of \$48,845.00  
\_\_\_\_\_

(May attach additional sheets if necessary)

**Person to Present:** Ralph McBroom

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one) PUBLIC  CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:** 5 minutes

**Session Requested:** Consent (Action Item, Workshop, Consent, Executive)

**Check All Departments That Have Been Notified:**

County Attorney  IT  Purchasing  Auditor

Personnel  Public Works  Facilities Management

Other Department/Official (list) Pct. 4

**Please Inter-Office All Original Documents to County Judge’s Office Prior to Deadline  
& List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**

Sec. 262.024. DISCRETIONARY EXEMPTIONS. (a) A contract for the purchase of any of the following items is exempt from the requirement established by Section [262.023](#) if the commissioners court by order grants the exemption:

(1) an item that must be purchased in a case of public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens or to preserve the property of the county;

## Kristi Shaw

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**From:** Christopher Boedeker  
**Sent:** Wednesday, April 26, 2023 1:38 PM  
**To:** Ralph A. McBroom; Steven Watson  
**Cc:** Larry Woolley; Libby Chandler; Sandra L. Long; Kristi Shaw  
**Subject:** RE: Emergency Purchase

Mr. McBroom:

Thank you for clarifying. Yes, the same section authorizes purchases over \$50,000.00 upon approval of my Office under the circumstances recited in my previous email.

Sincerely,

Christopher Boedeker  
Johnson County Judge

2 N. Main Street, Room 120  
Cleburne, Texas 76033  
817.556.6360

[www.johnsoncountytexas.org/county-judge](http://www.johnsoncountytexas.org/county-judge)

**From:** Ralph A. McBroom <ramcbroom@johnsoncountytexas.org>  
**Sent:** Wednesday, April 26, 2023 1:31 PM  
**To:** Christopher Boedeker <christopherb@johnsoncountytexas.org>; Steven Watson <swatson@johnsoncountytexas.org>  
**Cc:** Larry Woolley <lwoolley@johnsoncountytexas.org>; Libby Chandler <lchandler@johnsoncountytexas.org>; Sandra L. Long <SandraL@johnsoncountytexas.org>; Kristi Shaw <kshaw@johnsoncountytexas.org>  
**Subject:** RE: Emergency Purchase

Judge,

I will work with Steve on payment. We are using budgeted funds; however, I should point out that although each purchase is under \$50,000 the total expenditure is \$95,999.50. Regardless of the amount you are authorized to approve the total expenditure in accordance with guidelines established in our Purchasing Manual.

Ralph A. McBroom C.P.M.  
Johnson County Purchasing Agent  
1102 E. Kilpatrick, Suite B  
Cleburne, TX 76031

Email: [ramcbroom@johnsoncountytexas.org](mailto:ramcbroom@johnsoncountytexas.org)

O: (817)-556-6382  
F: (817)-556-6385  
C: (214)-542-5173

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**From:** Christopher Boedeker <[christopherb@johnsoncountytexas.org](mailto:christopherb@johnsoncountytexas.org)>  
**Sent:** Wednesday, April 26, 2023 12:58 PM  
**To:** Ralph A. McBroom <[ramcbroom@johnsoncountytexas.org](mailto:ramcbroom@johnsoncountytexas.org)>; Steven Watson <[swatson@johnsoncountytexas.org](mailto:swatson@johnsoncountytexas.org)>  
**Cc:** Larry Woolley <[lwoolley@johnsoncountytexas.org](mailto:lwoolley@johnsoncountytexas.org)>; Libby Chandler <[lchandler@johnsoncountytexas.org](mailto:lchandler@johnsoncountytexas.org)>; Sandra L. Long <[SandraL@johnsoncountytexas.org](mailto:SandraL@johnsoncountytexas.org)>; Kristi Shaw <[kshaw@johnsoncountytexas.org](mailto:kshaw@johnsoncountytexas.org)>  
**Subject:** RE: Emergency Purchase

Mr. McBroom:

Pursuant to Johnson County Purchasing Manual Section VI. E Emergency Purchases, Subsection (2), I agree that this purchase meets the following criteria:

- The purchase is for less than \$50,000;
- Public calamity, namely COVID-19, has rendered supply chains unstable and made the purchase of vehicles impossible under normal purchasing procedures;
- The purchase is for the benefit of County citizens; and
- The inability to obtain replacement vehicles has resulted in unforeseen wear-and-tear damage to the County's vehicle fleet that can only be remedied by the emergency purchase of replacement vehicles.

Therefore, I consent to the use of emergency purchasing procedures to obtain the vehicle described in the attached quote.

However, payment cannot issue without satisfying any requirements of the Auditor's Office and Treasurer's Office. This email does not authorize the expenditure of unbudgeted funds, which exceeds the authority of this Office.

Sincerely,

Christopher Boedeker  
Johnson County Judge

2 N. Main Street, Room 120  
Cleburne, Texas 76033  
817.556.6360

[www.johnsoncountytexas.org/county-judge](http://www.johnsoncountytexas.org/county-judge)

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**From:** Ralph A. McBroom <[ramcbroom@johnsoncountytexas.org](mailto:ramcbroom@johnsoncountytexas.org)>  
**Sent:** Wednesday, April 26, 2023 12:01 PM  
**To:** Christopher Boedeker <[christopherb@johnsoncountytexas.org](mailto:christopherb@johnsoncountytexas.org)>  
**Cc:** Larry Woolley <[lwoolley@johnsoncountytexas.org](mailto:lwoolley@johnsoncountytexas.org)>; Libby Chandler <[lchandler@johnsoncountytexas.org](mailto:lchandler@johnsoncountytexas.org)>; Sandra L. Long <[SandraL@johnsoncountytexas.org](mailto:SandraL@johnsoncountytexas.org)>; Kristi Shaw <[kshaw@johnsoncountytexas.org](mailto:kshaw@johnsoncountytexas.org)>  
**Subject:** Emergency Purchase

Judge,

Please see the attached two quotations for approval to purchase 2 trucks for Precinct 4 on an emergency bases due to highly unstable post COVID market conditions. At this point the dealerships have agreed to hold the vehicles if we can give them purchase orders today. We are hopeful that they will accept our normal payment conditions; however, we may need to make special arrangements.

Please review the attached documentation and send me approval by return e-mail to move forward with the purchase of both vehicles as soon as possible. We will then provide purchase orders to both dealerships today.

I will put these on the May 8 Commissioners Court for ratification.

Thank you,

Ralph A. McBroom C.P.M.  
Johnson County Purchasing Agent  
1102 E. Kilpatrick, Suite B  
Cleburne, TX 76031

Email: [ramcbroom@johnsoncountytexas.org](mailto:ramcbroom@johnsoncountytexas.org)

O: (817)-556-6382  
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